

## **Minutes of Sheepy Parish Council Meeting Sheepy Memorial Hall –2<sup>nd</sup> May 2017**

**1) Attendance and Apologies** – Jim Aldridge (Chair) Pat Bingham, Amelia Bridgewater, Stuart Hawksworth, Andrea Johnson, Brian May, Jane Nichols, Clive Stretton, Rob Ward, Mavis Bassett – Clerk, 5 Parishioners,  
Apologies –David Clarke, Ian Papworth, Ivan Ould

**2) Declaration of Interest and Request for Dispensations**– Amelia Bridgewater declared an interest in planning application 17/00340/FUL.

### **3) Parishioners Open Forum –**

- A parishioner asked if anything had been found out about allotments. The Clerk said The Council has a statutory obligation to provide land to be used as allotments, when six or more Council Tax payers make a request in writing. It was noted by the Council that as part of the Trout Pond Development, they had agreed to offer an alternative piece of land for allotments. Kevin Morrell to talk to Planning.
- A representative from Sheepy Bonfire Society asked if the Parish Council had any objections to a Scarecrow trail in the village to raise money for the Bonfire. All agreed this was a good idea as long as a risk assessment was carried out and there were no parking problems in the village. The Bonfire Society also confirmed that the Playing Field Association had agreed free use of the field as long as they agreed to certain criteria, which they had done.
- Bonfire Society representative brought up the subject of the trough and water pump on the Main Road and said that they were willing to do this up in exchange for a donation. The Parish Council felt that as a quote for £190 had been received this should be the donation, but would have to be approved at next meeting. The Chair said that the Scouts were looking to use the trough for “dressing the well”. Bonfire Society agreed to liaise with the Scout Leader.
- A parishioner asked if the Vehicle Activated Sign (VAS) could go near the Memorial Hall. Rob Ward explained that posts need to be 1m away from the kerb, not obstruct pathways or signage and also be safe to service and the position agreed by LCC Highways was just past Ratcliffe Lane. Rob pointed out that the principal purpose of the VAS initially is to gather data and if speeding is found to be an issue a more permanent solution can be justified with the data we are collecting.

**4) Minutes of the Parish Council meeting on 4<sup>th</sup> April 2017** - were accepted as a true and correct record.

### **5) Matters Arising from Minutes – Clerk’s Report**

- Brown bin for parishioner – Kevin Morrell arranged for it to be emptied.
- Horse Chestnut tree – Jane Nichols advised that the leaves should be bagged and burned. Parishioner advised.

Signed:

Date:

- Fly tipping on Tinsel Lane – this has been cleared. HBBC advise that the delay was due to Highways.

**6) Report by County Councillor** – Ivan Ould was not able to attend the meeting. *(A report was received following the meeting, which was circulated to Councillors).*

**7) Report by Borough Councillor** – Kevin Morrell had nothing to report.

**8) Correspondence** – no correspondence received.

**9) Neighbourhood Plan-** Mick Toogod reported on progress of the Plan and asked the Parish Council to agree increasing the scope of the Plan from 2026 to 2036, in line with HBBC plans. All in agreement. Mick Toogood also asked the meeting to consider changing the email and postal address on the Neighbourhood Plan website to [info@sheepyparish.com](mailto:info@sheepyparish.com) and the Clerk's postal address. The Clerk and the Councillors agreed to this. The Steering Group also requested an extraordinary meeting to validate the Neighbourhood Plan draft plan. It was agreed this should be 13<sup>th</sup> June at All Saints Church at 7.30 pm.

Andrea Johnson explained that there were some actions, which the Neighbourhood Plan could not cover, such as community transport, and asked if a sub group could be set up to consider these items. Andrea Johnson, Jane Nicholls, Amelia Bridgwater and Clara O'Donnell agreed to be on the sub group.

**10) Broadband** – Stuart Hawksworth reported that there were no plans for Pinwall at the moment. With regards to Wellsborough, as there was a school in the area, a community grant may be available. Stuart to send off initial application.

**11) Litter and Footpaths** – Ian Papworth was unable to attend the meeting but had sent the following report:

There is an increase in fines for littering, now up to £150, and anyone proven to have thrown litter from a vehicle even if not the driver, will be fined and could lose points from their licence.

Also Councils will have to provide free disposal facilities for residents to be able dispose of household waste at no cost - something some councils are not happy with but it has removed one excuse for fly tipping. (The statistics are that two thirds of fly tipping is household waste, one third industrial/commercial - usually by organised crime involvement)

A fly tipping incident was reported on the Main Road towards Pinwall consisting of scrap wood and pallets and was promptly cleared via Lisa Kirby and her team .

The covert camera has been placed in a known littering location and the legal notices are in place, so any results will be available for the next meeting.

The bin by Ratcliffe Bridge has been a great success, but unfortunately has become a dumping ground for household appliances according to feedback from Andrew Gough . This may be the correct location for the camera to be moved to, if it continues.

Litter picking equipment has been supplied to Geoff Baynes at his request so he will keep an eye on his area of Wellsborough.

We have received and responded to a report of fly tipping near Gopsall Wood but believe this is out of our area. Litter picks will continue through the month.

Signed:

Date:

**12) Vehicle Activated Sign (VAS)** – Rob Ward had reported earlier in the meeting. The Clerk confirmed that Councillors and volunteers were covered by our Public Liability policy as long as training and a risk assessment had been carried out.

### **13) Finance**

The following cheques will be presented in May:

Groundwork UK	Underspend on N Plan grant	£38.65
M Bassett	Salary and Expenses	£576.45
Ian Fraser	Internal Auditor	£120.00
Sheepy Bonfire Society	Donation to annual bonfire	£350.00
Zurich Municipal	Insurance	£900.10

It was noted that there was an increase in insurance premium, this was due to increased premium tax and noticeboard, defibrillator and telephone kiosk being added.

<b>Standing Orders</b>	Eon electricity for March	£2.48
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### **14) Crime Figures for February**

#### **Sheepy Magna**

1x violence and sexual offence – Riverside Close – investigation complete no suspect  
1x other crime – Riverside Close – unable to prosecute suspect

### **15) Report from Internal Auditor and to Appoint Auditor for 2017/2018**

The Clerk had circulated a report from the Internal Auditor, dated April 2017. It was noted that the Clerk would provide bank reconciliations to the Internal Auditor during the course of the year and the Councillors' attention was drawn to this section on the Annual Governance Statement. The report was noted and received. Proposed by Amelia Bridgewater seconded by Pat Bingham and all in agreement that Ian Fraser should carry on as auditor for 2017/2018.

### **16) Approval of Governance Statement**

Copies of the Governance Statement, which forms part of the Annual Return, had been circulated prior to meeting. The Council considered a report by the Clerk and Responsible Financial Officer regarding the obligations of the Council relating to financial regulations and the effectiveness of the internal audit. It was noted that the Financial Regulations had been reviewed in November 2016 by the Council and the Clerk would review each year. The Council, having reviewed the effectiveness of the system, approved the Annual Governance Statement for 2016/2017 and all in agreement that the assurances, which were given were correct.

### **17) Approval of Annual Accounts and Annual Return**

- (i) Bank Reconciliation, Receipts and Payments for 2016/17, which had been signed off by the Internal Auditor, and Budget for 2017/18 had been circulated to the Councillors. The Budget was agreed.
- (ii) A copy of the Accounting Statements for 2016/2017 were reviewed by the Council and proposed by Amelia Bridgewater seconded by Clive Stretton and all in agreement that the Chair should sign the Annual Return as a true and correct record.

Signed:

Date:

**18) Planning**

The following application was noted and after lengthy discussion, it was agreed that the Parish Council would not object.

17/003040/FUL Land north of Dormer House, Twycross Road, Sheepy Magna – erection of 3 detached dwellings.

**19) Any Other Business**

The possibility of using the School for meetings was discussed but it was agreed to carry on using Sheepy Memorial Hall plus Sibson Village Hall.

The meeting closed at 9.45pm

Date of next meeting: 6<sup>th</sup> June, 7.30 pm, Sheepy Memorial Hall

Signed:

Date: