

SHEEPY PARISH COUNCIL

THE VILLAGES OF

Sheepy Magna, Sheepy Parva, Sibson, Wellsborough, Upton, Pinwall and Cross Hands

Sheepy Parish Neighbourhood Plan

1. Progress against Plan

- 1.1 Generally we remain on track against our plan and although the development of the website was behind schedule, it is as we speak, now live and available to all. Kate has agreed to maintain this regarding the information input
- 1.2 We have the questionnaires printed off and now being distributed, to cover all areas of the Parish with the volunteers available. (and the tea bags and biscuits!) The questionnaires will hopefully be collected on a date agreed with the parishioner and then the data is to be entered into the RCC database. The database has been tested and needs a few more tweaks and then should be fully functional.
- 1.3 We will review our progress with this part of the plan at our next Steering Group meeting on the 8th September.

2. Budget

- 2.1 To confirm, the original combined budget for printing and scanning was £1000.00. which has now been increased to £2268.00. Although agreed by Mavis this needs to be ratified at this PC meeting for the record.
- 2.2 The Steering Group has agreed to amend the TOR in line with the PC's Financial Regulations and at the same time, review the whole document for effectiveness. (meeting 8th September)

3. Communications

- 3.1 We will continue to issue progress updates via the Parish Gazette, the new website, and our Facebook and twitter accounts which will be updated to reflect the launch of the Questionnaire.
- 3.2 We are still to finalise the completion of the banners, again a subject for discussion at our next meeting

4. Data Protection

- From the July minutes it mentions that Andrea Johnson will revisit the agreement with the RCC re: Data Protection and also for use with Colin Wilkinson (PlanitX)

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5. Steering Group

- 5.1 Following on from the departure of our last Financial Officer, Rob Ward has kindly offered to take on the role in a temporary capacity until another candidate can be found to fill the role.
- 5.2 We are booked to meet up with PlanitX in mid September for a workshop about how to go about setting out the policies, following up from the questionnaires. This will help to give us an understanding of how we should go about this stage of the process.

Mick Toogood