

# SHEEPY PARISH COUNCIL

THE VILLAGES OF

Sheepy Magna, Sheepy Parva, Sibson, Wellsborough, Upton, Pinwall and Cross Hands

## Sheepy Parish Neighbourhood Plan

Meeting - **Thursday, 19<sup>th</sup> January 2017 - 7.30 pm**  
**The Cock Inn. Sibson**

If you are unable to attend, please advise Clive Stretton on 01827 880-945 or [clivestretton@hotmail.co.uk](mailto:clivestretton@hotmail.co.uk)

### AGENDA

	ITEM	PAPER(S)	LEAD
1	Attendance and apologies		Chair
2	Declaration of Interest		Chair
3	Minutes of Previous Meetings	Minutes 17 <sup>th</sup> November & 13 <sup>th</sup> December 2016	Chair
4	Matters Arising from Steering Group Meetings – 17 <sup>th</sup> November & 13 <sup>th</sup> December 2016	Open Action – Minutes 17 <sup>th</sup> November & 13 <sup>th</sup> December 2016	Chair
5	Report to the Parish Council	December 2016	Chair
6	Project Plan	Plan January 2017	Vice Chair
7	Budget: -Budget Overview & Expenditure Statement 2016/17 -2017/18 budget & approval		Finance Officer
8a	Questionnaire: Current status - Data entry verification - Data analysis to date		Vice Chair & Secretary
8b	Questionnaire: Preliminary Findings Summary for distribution to the Parish – January 2017 - draft completion & distribution	Draft Interim Summary	Communications Officer
8c	Questionnaire: Further analyses – What is required, by whom and when?		Steering Group
9	Scanning – formal approval of supplier & funds/timescales		Finance Officer

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10	Draft Polices scope, development, time frame and use of Planit-X		Chair
11	HBBC Engagement		Secretary
12	Communications Report		Communications Officer
13	Evidence Database		Debbie Roberts
14	RAID Log (Key Risks –What if?)		Andrea Johnson
15	AOB		Chair
16	Date & Location of Next Meeting		Secretary