

# SHEEPY PARISH COUNCIL

THE VILLAGES OF

Sheepy Magna, Sheepy Parva, Sibson, Wellsborough, Upton, Pinwall and Cross Hands

## Sheepy Parish Neighbourhood Plan

*An summary from the October SG meeting with subsequent updates*

### 1. Progress against Plan

1.1 At the October SG meeting the focus was still on the administration of the questionnaires. We set a deadline for as many questionnaires as possible to be collected by 31<sup>st</sup> October, after that we would consider the collection operation to be closed.

1.2 We further discussed the follow up task of the data input. We had a benchmark quotation from the RCC of £2800.00 to do the data input based on approximately 750 questionnaires. A minimum of two more quotations will be obtained for comparison and then we will use a selection matrix to choose our preferred supplier, with consideration on how we sample audit the input data for accuracy.

1.3 As a result of the two key points above the final completion date remains unaltered until we can see how long the data inputting will take.

### 2 Budget

2.1 Rob Ward had amended the TOR in line with the PC's Financial Regulations and to also incorporate some agreed changes on membership of the Steering Group. This was agreed as being correct at the October SG meeting, to be passed to the PC for final approval.

2.2 Locality funding: There is concern that we won't spend the allocated funds before the end of November when any surplus money has to be returned. (Funding required for PlanitX consultation). Rob to be asked if he would kindly look at the feasibility of extending this funding. (This is now done and extended to the end of March 2017)

2.3 - 2017 Budget:- The SG discussed the possible need for funding requirements from the PC for 2017. As sub group consisting of the Chair, Vice Chair, Financial Officer and Secretary was to meet to discuss this in more detail.

This meeting actually took place on the 20<sup>th</sup> October

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### **3 Communications**

- 3.1 Kate suggested we do a 'special' for the Gazette's December issue to look back at the year's key events and broadly, what's planned for early next year. She will also get the banner finished for us.
- 3.2 Communications Officer is also planning to update the village notice boards, thanking Parishioners participation in completing the Questionnaire.

### **4 Steering Group**

- 4.1 Sadly, Keith Dixon has resigned from the Steering Group as he is finding it difficult to attend any meetings, so now we are 10 strong. It was suggested we mention our concern to the PC to see if any more PC members would consider joining the SG or if they could help recruit new members.
- 4.2 We were booked to meet up with PlanitX in mid-September for a workshop about how to go about setting out the policies. This will now go ahead on 3rd November.

Mick Toogood

Chair