

SHEEPY PARISH COUNCIL

THE VILLAGES OF

Sheepy Magna, Sheepy Parva, Sibson, Wellsborough, Upton, Pinwall and Cross Hands

Sheepy Parish Neighbourhood Plan

Meeting - **Thursday, 17th November 2016 - 7.30 pm**
The Black Horse. Sheepy Magna

If you are unable to attend, please advise Clive Stretton on 01827 880-945 or clivestretton@hotmail.co.uk

AGENDA

	ITEM	PAPER(S)	LEAD
1	Attendance and apologies		Vice Chair
2	Declaration of Interest		Vice Chair
3	Minutes of Previous Meeting	Minutes 13 th October 2016	Vice Chair
4	Matters Arising from Steering Group Meeting – Thursday 13 th October 2016	Open Action – Minutes 13 th October 2016	Vice Chair
5	Report to the Parish Council	November 2016	
6	Questionnaire Collection update		Secretary
7	Questionnaire Data Input update		Vice Chair
8	Debrief of Steering Group Training by Planet-X (3 rd November 2016)		Kate Gardiner
9	Questionnaire Analysis by RCC / Steering Group. Methodology, roles, time-frame and data protection.		Vice Chair
10	Project Plan	Plan November 2016	Vice Chair
11	Budget		Finance Officer
12	Communications Report		Communications Officer
13	Evidence Database		Debbie Roberts
14	RAID Log (Key Risks –What if?)		Andrea Johnson
15	Submission of Revision of Terms of Reference to Parish Council		Rob Ward
16	AOB		Vice Chair
17	Date & Location of Next Meeting		Secretary